

MINUTES – REGULAR SESSION
Board of Park Commissioners & Governing Board of the
LORAIN COUNTY METROPOLITAN PARK DISTRICT

Date: Thursday, June 15, 2023
Time: 11:10 a.m.
Place: Amherst HealthPlex
Present: Commissioners: Kenneth M. Lieux, Chairman
Sherrill M. McLoda, Vice-Chairman
Joseph E. Hribar
Legal Counsel: Abraham Lieberman
Director/Secretary: James E. Ziemnik
Park Staff: Jennifer L. Bracken, Assistant Director
Paul J. Hruby, Jr., Assistant Director/Chief Ranger
Bonnie J. Burns, Administrative Services Manager/Treasurer
Ryan Butcher, Facility Coordinator 1, Amherst HealthPlex
Joani Longbrake, Secretary
Visitors: None

OPENING OF MEETING

Roll call by Director/Secretary: Kenneth M. Lieux – Aye
Sherrill M. McLoda – Aye
Joseph E. Hribar – Aye

Chairman Lieux declared all members present and opened the meeting.

OLD BUSINESS:

- A. Approval of the minutes of the May 18, 2023 Regular Session. The minutes were distributed prior to the meeting, enabling the commissioners to read them in advance. Commissioner Hribar motioned and Commissioner McLoda seconded the motion for approval; motion passed unanimously this 15th day of June, 2023.
- B. The Director/Secretary advised the Board of the Statement of Accounts.
- C. **Resolution 2023-37.** Payment of accounts payable. Motion by Commissioner McLoda for adoption of Resolution for payment of line items on the Cash Disbursements Journal for the period of May 1 to May 31, 2023 and on the Aged Payables reports dated May 31 and June 15, 2023; and ratification of payments on Exhibit A; seconded by Commissioner Hribar. The Chairman then called for the individual line item votes of the Commissioners to be approved for payment by at least a majority of the Commissioners, and be certified by the Treasurer and Secretary of the Board of Park Commissioners for issuance of checks for payment. The line item votes of the Commissioners were cast as follows:

Commissioner Lieux: Affirmative for all line items on the Cash Disbursements Journal for the period of May 1 to May 31, 2023 and on the Aged Payables reports dated May 31 and June 15, 2023 and affirmative for ratification of payments on Exhibit A.

Commissioner McLoda: Affirmative for all line items on the Cash Disbursements Journal for the period of May 1 to May 31, 2023 and on the Aged Payables reports dated May 31 and June 15, 2023 and affirmative for ratification of payments on Exhibit A.

Commissioner Hribar: Affirmative for all line items on the Cash Disbursements Journal for the period of May 1 to May 31, 2023 and on the Aged Payables reports dated May 31 and June 15, 2023 and affirmative for ratification of payments on Exhibit A.

RESOLUTION 2023-37:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to ratify the payments on Exhibit A and to direct and authorize the issuance of checks for payment of all line items on the Cash Disbursements Journal for the period of May 1 to May 31, 2023 and on the Aged Payables reports dated May 31 and June 15, 2023, as approved for payment by vote of at least a majority of the Board of Park Commissioners. The Cash Disbursements Journal, Aged Payables reports, Exhibit A, and the commissioners' votes are hereby made a part of the minutes of this meeting on June 15, 2023.

Kenneth M. Lieux – Aye
Sherrill M. McLoda – Aye
Joseph E. Hribar – Aye

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

NEW BUSINESS:

- A. **Resolution 2023-38.** The Board of Park Commissioners adopted the Tentative 2024 Budget; motioned by Commissioner Hribar, seconded by Commissioner McLoda, passed unanimously this 15th day of June, 2023.

RESOLUTION 2023-38:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to adopt the Tentative 2024 Budget.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- B. **Resolution 2023-39.** The Board of Park Commissioners authorized the Director/Secretary to enter into a Jr. Cavaliers Partnership agreement with the Cavaliers Operating Company, LLC for the 2023-2024 season and summer camp, all with the approval of legal counsel as to form; motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 15th day of June 2023.

RESOLUTION 2023-39:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to enter into a Jr. Cavaliers Partnership agreement with the Cavaliers Operating Company, LLC for the 2023-2024 season and summer camp, all with the approval of legal counsel as to form.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- C. **Resolution 2023-40.** The Board of Park Commissioners acknowledged the grants, donations or trusts described on 2023 Donation Exhibit #2 and authorized legal counsel to secure approval by Journal Entry of the Probate Court; motioned by Commissioner Hribar, seconded by Commissioner McLoda, passed unanimously this 15th day of June, 2023.

RESOLUTION 2023-40:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the grants, donations or trusts described on 2023 Donation Exhibit #2 and authorize legal counsel to secure approval by Journal Entry of the Probate Court.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- D. **Resolution 2023-41.** The Board of Park Commissioners ratified the Director/Secretary's execution of a Temporary License Agreement with the City of Avon that gives the City access to a parcel of Park District land formerly known as the Lustri property (MNP-11) to enable the City to conduct wetland and other studies, and engineering and surveying work to determine the feasibility of, and the optimal design and location of a multipurpose asphalt trail across a section of the Lustri property and the City's adjacent Avon Isle property, all with the approval of legal counsel as to form. Said Agreement begins on June 6, 2023 and ends 18 months thereafter; motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 15th day of June, 2023.

RESOLUTION 2023-41:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to ratify the Director/Secretary's execution of a Temporary License Agreement with the City of Avon that gives the City access to a parcel of Park District land formerly known as the Lustri property (MNP-11) to enable the City to conduct wetland and other studies, and engineering and surveying work to determine the feasibility of, and the optimal design and location of a multipurpose asphalt trail across a section of the Lustri property and the City's adjacent Avon Isle property, all with the approval of legal counsel as to form. Said Agreement begins on June 6, 2023 and ends 18 months thereafter.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- E. **Resolution 2023-42.** The Board of Park Commissioners accepted the terms of the grant, donation or trust listed on 2023 Donation Exhibit #1, the same having been approved by Journal Entry of the Probate Court, and directed the Director/Secretary to reflect said acceptance in the record of donations of the Park District; motioned by Commissioner Hribar, seconded by Commissioner McLoda, passed unanimously this 15th day of June 2023.

RESOLUTION 2023-42:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to accept the terms of the grant, donation or trust listed on 2023 Donation Exhibit #1, the same having been approved by Journal Entry of the Probate Court, and direct the Director/Secretary to reflect said acceptance in the record of donations of the Park District.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- F. Reports, requests and comments of the Director/Secretary
- G. Questions, requests and comments from the Commissioners to the Management
- H. Questions, requests and comments from the public to the Commissioners and to the Management
- I. Reports, requests and comments of Legal Counsel
- J. There being no further old or new business, the Chairman entertained a motion for adjournment. Commissioner Hribar motioned and Commissioner McLoda seconded the motion for adjournment. There being no objections or dissenting votes, the meeting adjourned at 11:37 a.m.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman